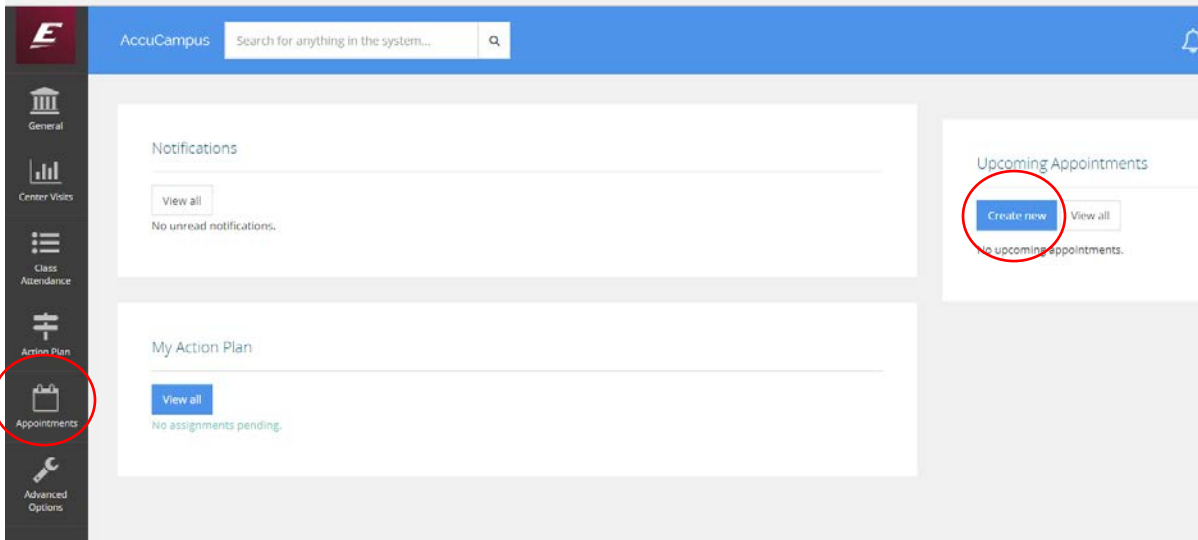
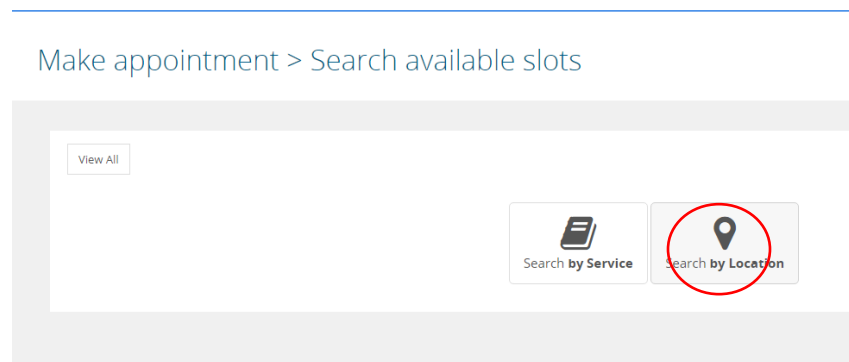


## MAT 112 Study Groups – Using AccuCampus to Make Appointments

- 1) Log on to AccuCampus (for instructions go to <https://successcenter.eku.edu/accucampus>).
- 2) Once logged on, you can choose to click “Create new” under the Upcoming Appointments box on the right of the screen or the Appointments icon on the left of the screen.



- 3) Choose Search by Location.



- 4) Under Student Success Center, choose “Make appointment.”



5) Choose the correct semester and choose your preferred date or date range.

ment - Search Available Slots

Location Student Success Center (Change)

Semester **Fall 2018**  
from 08/17/2018 to 12/15/2018

Period 08/30/2018 **09/02/2018**

Service Type to search...

Event (optional) Type to search...

Search by staff Search by date

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

70ab-7248-400a-bfbf-ad6-400b33f78/locationname=Student%2520Success%2520Center#

6) Choose "MAT 112 Study Group" for your service by clicking on the magnifying glass.

< Back Create Manually View All

Location Student Success Center (Change)

Semester Fall 2018  
from 08/17/2018 to 12/15/2018

Period 08/31/2018 - 09/05/2018

Student Type to search...

Service Type to search...

Event (optional) **MAT 112 Study Group**

Staff (optional) Drop-in Learning, General Questions, Mentoring, Study Area or Computer Use, Tutoring, Workshop

7) Choose time spot.

Pick an available time slot

Monday 3 September 2018

Alex Jeremiah Dixon  
2:00pm 2:30pm 3:00pm 3:30pm

Tuesday 4 September 2018

Cameron Lee Sellers  
12:00pm 12:30pm 1:00pm

Meranda Mae Quijas  
3:00pm 3:30pm 4:00pm 4:30pm

Allison Renee Maynard  
4:00pm 4:30pm 5:00pm 5:30pm

Wednesday 5 September 2018

Alex Jeremiah Dixon  
2:00pm 2:30pm 3:00pm 3:30pm

8) Type in duration (either 30 or 60 minutes) and click "Save."

from 08/17/2018 to 12/15/2018

Date: 09/03/2018 2:30pm

Duration: 30 mins.

Staff Member: Alex Jeremiah Dixon

Details

Service: MAT 112 Study Group

Course: None

Notes:

Save Search available slots Cancel

9) Your appointment verification will appear.

Appointments

Appointment saved successfully

Create New

Show future only

<input checked="" type="checkbox"/>	Hermione Granger on 9/3 2:00pm (30mins)	<a href="#">Active</a> <a href="#">Alex Jeremiah Dixon</a> <a href="#">Student Success Center</a> MAT 112 Study Group	<a href="#">View</a> <a href="#">More Actions</a>
<input checked="" type="checkbox"/>	Hermione Granger on 9/3 2:30pm (30mins)	<a href="#">Active</a> <a href="#">Alex Jeremiah Dixon</a> <a href="#">Student Success Center</a> MAT 112 Study Group	<a href="#">View</a> <a href="#">More Actions</a>
<input checked="" type="checkbox"/>	Hermione Granger on 9/6 11:00am (30mins)	<a href="#">Active</a> <a href="#">Kristen Moloney Wilson</a> <a href="#">Student Success Center</a> MAT 112 Study Group	<a href="#">View</a> <a href="#">More Actions</a>